

PLANNING AND DEVELOPMENT COMMITTEE

REPORT for

September 6, 2016

5:30 PM

TOWN HALL – Council Chambers

200 S. Main Street, Summerville, SC

The Planning and Development Committee of Town Council met on September 6, 2016 at 5:30 PM. The meeting was held in the Council Chambers of Town Hall, 200 S. Main Street, Summerville, SC. Committee members present included Walter Bailey, Council District 3; and, Bob Jackson, Council District 6 who served as Chairman. Bill McIntosh, Council District 4 was unable to attend. Staff members present included Madelyn Robinson, AICP, Director of Planning & Economic Development; Tim Macholl, Annexation and Development Coordinator; and, Russ Cornette, PE, Town Engineer. Additional councilmembers including the Mayor were in attendance.

The meeting was called to order at 5:30 PM by Mr. Jackson.

New Business:

The only item under new business was the request to annex Dorchester County TMS#s 136-13-00-047, 136-13-00-046, 136-13-00-045, 136-13-00-044, 136-13-00-043, 136-13-00-042, 136-13-00-041, 136-13-00-040, 136-13-00-039, 136-13-00-038, 136-13-00-037, 136-13-00-036, 136-13-00-035, 136-13-00-034, 136-13-00-033, 136-13-00-032, 136-13-00-031, 136-13-00-030, 136-13-00-029, 136-13-00-028, 136-13-00-027, 136-13-00-026, 136-13-00-025, 136-13-00-024, 136-13-00-023, 136-13-00-022, 136-13-00-021 and 136-13-00-020, 28 lots (7.78 acres), located at 1000 through 1032 Providence Way, including three unaddressed parcels, currently zoned R-2, Single-Family Residential in Dorchester Co. and will be zoned R-2, Single-Family Residential upon annexation into the Town of Summerville's municipal limits. (Proposed Council District 4) Ms. Robinson introduced the annexation request and stated that the Planning Commission recommended approval. She stated the neighborhood had approached the Town regarding annexation and a petition was started in February. She included that 75% of the freeholders had signed the petition representing 75% of the total assessed value of the properties. Mr. Macholl provided additional information including that the method used is one of three allowed by state statute to annex property; that the public hearing had been held by the Planning Commission; and, staff recommended approval. He briefly went over services that would be provided to the properties upon annexation.

Ms. Robinson also stated the annexation ordinance included language that would allow the Town to take over maintenance of Providence Way providing Dorchester County would approve. Mr. Bailey stated he was concerned with that language and asked staff if that was part of the deal. Ms. Robinson responded that the neighborhood did ask specifically if the Town would take the roadway and that Town staff had contacted the County and they were amenable to the request. Mr. Bailey asked what condition the roadway was in and how would repaving be funded. Mr. Cornette provided additional information regarding the likelihood of the roadway needing paving within the next couple of years and that funds to pay for the work would be requested from the CTC fund. Mr. Bailey stated that those funds could also be used for other roadways within the Town and Mr. Cornette confirmed that they could. Mr. Bailey asked staff if property could be annexed without taking over the road or the inclusion of this language and Ms. Robinson stated yes. Mr. Bailey stated he was not against the annexation but had reservations regarding the Town assuming the maintenance of the roadway and felt that all of Council needed to discuss this. Mr. Jackson voiced his agreement with this concern as well. Mr. Bailey made a recommendation to refer the annexation request to Council with Mr. Jackson making the second. The motion carried.

Following no additional business or discussion, the meeting was adjourned at 5:39 PM with a motion by Mr. Bailey and a second by Mr. Jackson.

Respectfully submitted,

Madelyn Robinson

Madelyn Robinson, AICP
Director of Planning & Economic Development

September 7, 2016



TOWN OF SUMMERVILLE PARKS & RECREATION DEPARTMENT
"Creating Sense of Place Through Parks & Play"

TO: Lisa Wallace, Administrative Services Director

CC: Russ Cornette, Public Works Director
Colin Martin, Town Administrator

FROM: Doyle Best, Parks & Recreation Manager

DATE: September 7, 2016

RE: September 2016 Parks & Recreation Committee Minutes

The Parks & Recreation Committee met on Tuesday, September 6, 2016 in the Town Council Chambers. Present at the meeting were committee chairman/council member Bob Jackson, committee/council member Kima Garten-Schmidt, and Parks & Recreation Manager, Doyle Best. Committee/council member Aaron Brown was absent. Members of the press were duly notified and present. Chairman Jackson called the meeting to order at approximately 5:45 PM.

Discussion of Use of Bond Funds for Parks & Recreation Capital Projects

Mr. Best provided committee members with a brief overview of two (2) capital projects – the Hutchinson Square Renovation Project and the National Guard Armory Renovation/Conversion Project – as well as anticipated costs for the two projects. With an estimated \$3.2 million in unallocated bond funds available, the Parks & Recreation Committee was asked to review the two projects and attempt to prioritize funding.

Mr. Jackson stated that he liked the idea of improving sidewalks around the perimeter of Hutchinson Square, but would like to see the bulk of the funding go towards the National Guard Armory Project. Ms. Garten-Schmidt agreed, but stated that she also like for staff to explore including at least a portion of the pavilion/bandstand feature for performances in Hutchinson Square. Councilmember Bailey asked about the proposed brick color for the replica archway. Mr. Best informed the committee that the brick color chosen would attempt to match (as closely as possible) the brick color used in the original archway. Ms. Garten-Schmidt made a motion (seconded by Mr. Jackson) to move the item to full council for further discussion at this month's council meeting and/or budget retreat. The motion passed unanimously.

Discussion of Jessen Boat Landing/Oakbrook Rotary Club

Mr. Best informed the committee that the Oakbrook Rotary Club wished to work with the Town to provide a portable restroom at Jessen Boat Landing. The Rotary Club shall be responsible for all maintenance fees associated with the restroom, and the Parks & Recreation Department shall be responsible for securing the facility on a nightly basis and reopening every morning. Ms. Garten-Schmidt asked what the cost for a portable restroom would be. Mr. Best informed the committee that the portable restroom would cost approximately \$85/month and be serviced on a weekly basis. No action was taken – item was provided as information only.

With no other business to discuss, the meeting adjourned at approximately 5:55PM.

Respectfully submitted,



Doyle Best
Manager, Parks & Recreation
Town of Summerville

Wiley Johnson, Mayor

Council Members:

Robert Jackson, Mayor Pro Tem
Walter Bailey
Aaron Brown
Kima Garten-Schmidt
Christine Czarnik
William McIntosh



Town Clerk and Treasurer
Lisa L. Wallace

Town Attorney
G.W. Parker

**TOWN OF SUMMERVILLE
MINUTES
PUBLIC WORKS COMMITTEE MEETING
September 6, 2016**

Present: Kima Garten-Schmidt, Christine Czarnik, Russ Cornette.
Kima Garten-Schmidt called the meeting to order at 5:50 p.m. on Tuesday, Sept. 6, 2016

1. North Hampton Street Easement Request

The property owners of TMS #130-11-10-007 have requested the Town grant a 20' wide ingress egress easement across the Town's property to access their property. The property owner will have all the required legal documents prepared for the Town to dedicate the easement. Staff has no issue with granting the easement and recommends approval. Christine Czarnik made motion to grant easement, seconded by Kima Garten-Schmidt to send to full council for ordinance approval to grant easement.

2. Mid-Block Crosswalk Inventory and Condition Assessment

Staff completed an inventory and condition assessment of all 36 mid-block or unprotected pedestrian crosswalks in Summerville. Below is a summary of the results in the tables, and the spreadsheet containing the assessment of each crosswalk is available to review as well. Pavement markings, signs, and lighting were assessed at each crosswalk. Staff has already sent the report to SCDOT to review. Staff will request SCDOT correct the sign and pavement marking deficiencies. Staff will also coordinate with SCE&G on better lighting at the appropriate crossings.

The Town has been granted approval to use rectangular rapid flashing beacon (RRFB) devices from the FHWA town-wide, but the request was specifically for use on Bear Island Road. With the Town's approval, SCDOT has expressed their support in allowing them to be installed on State roads under an encroachment permit. These devices cost \$10,000 - \$15,000 for each location and no funds have been budgeted for their purchase.

Kima Garten-Schmidt stated she would like for Russ Cornette to prepare a priority list. Ms. Czarnik expressed her appreciation for staff's information regarding crosswalks.

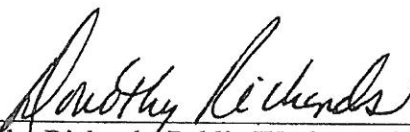
Crosswalks by Jurisdiction	
SCDOT	Town
12	36

Needs Additional or Improved Signs	
SCDOT	Town
4	23

Needs Additional or Improved Pavement Markings	
SCDOT	Town
8	16

Street Lighting More Than 50' Away	
SCDOT	Town
5	14

3. There being no further business, Christine Czarnik made a motion to adjourn the meeting at 6:00 p.m.


 Dorothy Richards, Public Works Assistant

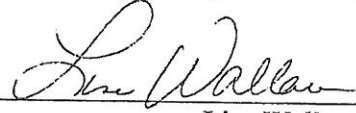
**TOWN OF SUMMERVILLE
FINANCE COMMITTEE REPORT
SEPTEMBER 6, 2016**

The Finance Committee met on Tuesday, September 6, 2016 at 6:12 p.m. in Council Chambers immediately following the Planning and Development Committee, the Parks and Recreation Committee and the Public Works Committee meetings which began at 5:30 p.m. Present were Mayor Wiley Johnson, Mayor Pro-Tem Bob Jackson and Council members Walter Bailey, Aaron Brown, Christine Czarnik, and Kima Garten-Schmidt. Bill McIntosh was absent. Also present were Town Administrator Colin Martin, Director of Administrative Services and Clerk/Treasurer Lisa Wallace and Finance Director Belinda Harper. Town Attorney G.W. Parker was absent. Other staff members, members of the press and members of the public were also present.

Welcome	Mayor Johnson opened the meeting at 6:12 p.m.
Presentation of Financial Report	Belinda Harper presented the August 2016 financial report. The report was accepted as information.
Approval of Financial Requisitions	Mr. Brown made a motion, seconded by Mr. Bailey, to authorize a purchase order in the amount of \$27,423 to replace police vehicle #268 to be paid from insurance proceeds and budgeted capital and drug funds. The motion unanimously.
Discussion of Proposed/Upcoming Council Agenda Items	Mayor Johnson reported that he requested that a Resolution supporting enhanced rail passenger service be added to the agenda. Ms. Wallace added that Mr. Best had requested that a presentation of a Proclamation be added to the upcoming council agenda to commemorate the Farmer's Market 25 th Anniversary.
Miscellaneous	Mayor Johnson reported that the Parks and Recreation Committee briefly discussed proposed uses for the hospitality tax limited obligation bond. He added that there is approximately \$3 million available now and there may be more available soon. He also reported that proposed uses for these funds would be coming to council at a later date.
Mayor's Remarks	Mayor Johnson reported that the information he provided on the Resolution supporting the rail service is a starting point adding that it is a huge undertaking that will take support from the legislature and local governments. Mayor Johnson also reported that he would like to form an additional citizens' committee, similar to the accommodations tax advisory committee, to review the hospitality tax applications. He also talked about Mayor Tecklenburg's Commission on homelessness and affordable housing adding that Mayor Tecklenburg asked him to appoint 6 people to this commission to serve for 1 year. He also reported that he has been getting calls and emails from all over the country about the recent Zika spraying and that this is still an area of great concern and that more information would be forthcoming.
Executive Session	Mayor Johnson reported that he did not see the need for an executive session.

Adjourn	There being no further business, the meeting adjourned at 6:29 p.m.
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Respectfully submitted,



Lisa Wallace
Director of Administrative Services,
Clerk & Treasurer